



myIACUC is here!

The myIACUC protocol submission system is on-line and is now mandatory for all new and triennial submissions. **Electronic (email) submissions for new protocols, triennials, and major revisions will not be accepted after January 1, 2008.**

The current system of submitting forms via email will still be used for all currently approved protocols which need Annual Renewals or minor changes (addendums) until it is time to complete the triennial, then you must use the new system. The forms we will still accept remain on our website at <http://www.iacuc.ufl.edu/forms.htm>.

The IACUC has held several training sessions for investigators, lab staff, and administrative staff who want hands-on training with the new system. New classes for 2008 have been scheduled:

Thursday, January 3, 10:00am-noon
Wednesday, January 16, 2:00pm-4:00pm
Friday, January 18, 1:30pm-3:30pm
Friday, January 25, 1:30pm-3:30pm
Monday, January 28, 10:00am-noon
Thursday, January 31, 2:00pm-4:00pm
Friday, February 8, 10:00am-noon
Thursday, February 28, 10:00am-noon

myIACUC training classes will be held in room C3-013 of the Communicore Building. To sign up for classes, please write us at iacuc@grove.ufl.edu and put *myIACUC Training* in the subject line. We are working to get even more training dates; updates will be

posted on our website

http://www.iacuc.ufl.edu/news_updates.htm

If you have questions please contact Crystal Head at 392-9918.

myIACUC FAQs

As with any major system change, myIACUC has had several 'behaviors' that we are working hard to correct. Here are some frequently asked questions:

I can complete most of the form, but there are a couple fields I can't fill out. What's wrong? At the current time, myIACUC does not fully support the Safari or FireFox browsers. Please use Internet Explorer as your web browser or FireFox with the IE Tab Add-on (see Help/FAQ in the upper left corner of the myIACUC screen for details). An email will go out to all users when this problem has been corrected.

I just registered on myIACUC. Why can't I get on the system yet? Registration is not instantaneous with myIACUC. When you request roles as a new user, an IACUC staff member has to verify information before you can be given access to the system. While access is usually granted within a few hours, please allow up to 2 business days after registration for access to myIACUC.

Why can't I create a new study? Only people with the roles of Principal Investigator or Study Coordinator have the ability to create new studies. Once study staff have been added, all three roles can modify or edit the study in myIACUC.